



Hampshire & I.o.W. Neighbourhood Watch Association

(www.hinwa-nw.org.uk)

RISK ASSESSMENT

For NW Volunteers erecting/cleaning/ removing NW street signs on street furniture etc.

Hazards?	Who might be affected?	Control measures:
Vehicle movements	Volunteers could suffer injury if struck by passing vehicles.	<ul style="list-style-type: none"> • High visibility or light coloured clothing should be worn. • Don't attempt this task during busy traffic times • Don't stand in the road to carry out this task • A second volunteer in attendance to watch out for traffic may improve overall safety
Proximity of members of the public	Pedestrians using the pavement could interfere with volunteers work and get injured.	<ul style="list-style-type: none"> • Don't attempt this task during times of high pedestrian use. • A second volunteer in attendance to watch out for pedestrians may improve overall safety
Working at height	Volunteers could fall from a ladder or work platform and be injured. Tools or equipment could be dropped from height and injure others.	<ul style="list-style-type: none"> • If using a ladder or platform – ensure they are in good order. • Only use free standing equipment – don't rest anything against a lamp post etc. • Ensure access equipment feet are level before use. • Only climb a ladder if you are fit and confident. • A second volunteer to support the ladder and/or hand you tools etc. may improve overall safety. • Ensure anything dropped from height will fall into a safe area.
Manual handling	Volunteers could suffer back pain, physical strains or other injury while handling and using ladders and hand tools.	<ul style="list-style-type: none"> • Only lift and move ladders if you are fit and confident. • A second volunteer may make the task safer. • Wear shoes appropriate for the task. • Use gloves where appropriate to protect your hands from injury.
Slips & Trips	Volunteers or pedestrians may get injured if they slip or trip on equipment used by volunteers. Volunteers may slip or trip on uneven or soft ground.	<ul style="list-style-type: none"> • Use appropriate shoes for the task • Do not leave equipment/tools on the ground where they are a trip hazard for you or pedestrians.
Adverse conditions	Volunteers risk discomfort, injury or ill health from exposure to extremes conditions	<p>Do not attempt to do this task if:</p> <ul style="list-style-type: none"> • The lighting level is poor • There is adverse weather such as rain, wind or extreme cold. • The ground is wet and too soft for safe ladder work.